



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012**

Wednesday, August 10, 2011

10:00 AM

ROLL CALL

Present: Chairperson Montaño, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hill and Commissioner Moore

Excused: Commissioner Hall

The Pledge of Allegiance and a Moment of Silence will be led by Chairperson Montaño.

Chairperson Montaño led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTERS

1. Meeting to be called to order by Chairperson Montaño. (11-3612)

Chairperson Montaño called the meeting to order at 10:02 a.m. and noted a lack of quorum. Vice-Chairperson Bacio joined the meeting at 10:05 a.m., establishing a quorum.

2. Approval of the August 3, 2011 Minutes. (11-3613)

On motion of Commissioner Bigby, seconded by Commissioner Hill, unanimously carried, the minutes of the meeting of August 3, 2011 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

3. Chairperson's Report on Various Items for August 10, 2011. (11-3614)

Chairperson Montaño shared the following with the Commission:

- **Guarding Child Welfare (August 8, 2011 - L.A. Times);**

- **Social Services Chief to Step in at DCFS (August 10, 2011 - Daily Breeze);**
- **Probation Progress Reported (August 4, 2011 - Daily Breeze); and**
- **She thanked and complimented staff and Commissioners for their great work at the August 9, 2011 Scholarship Awards Reception.**

Following discussion staff was instructed to write a letter thanking Mayor Michael D. Antonovich for his generous donation in support of the 2011 Sybil Brand Commission Scholarship Awards Reception. Vice-Chairperson Bacio and Commissioners Bigby and Moore commented that they were very impressed with this year's scholarship recipients.

4. Treasurer's Report for August 10, 2011. (11-3615)

Vice Chairperson Bacio reported that after deducting three (3) \$300 checks for the 2011 scholarship awardees, and \$97.33 for scholarship awards reception food expenditure, the current bank statement balance of the Commission's Charitable Fund is \$470.77.

5. Staff Report on Correspondence Received, and Department Representative Reports. (11-3616)

Nyla Jefferson, staff, Commission Services, distributed a list of Group Home Monitoring Reports that were visited by the Commission. The list will be shared with the Department of Children and Family Services and the Probation Department representatives at the monthly Business Meeting. Following discussion, the Commission accepted the list of Group Home Monitoring Reports.

6. Review of Group Home Compliance Monitoring Audit Reports. (11-3617)

Commissioners Bigby, Hill and Moore commented on the following Department of Children and Family Services Contract Compliance Monitoring Review Reports.

- **Bourne Inc. - (Commissioner Bigby)**
- **Five Acres - (Commissioners Bigby and Hill)**
- **San Gabriel Children Center, three Sites in Altadena and Azusa - (Commissioners Bigby and Hill)**
- **San Gabriel Children Center, three Sites in Covina - (Commissioners Bigby, Hall and Hill)**
- **Cunningham's Group Home - (Commissioners Hall and Moore)**
- **Pinnacle Foundation - (Commissioners Hall and Moore)**

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7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from August 4, 2011 to August 9, 2011. (11-3618)

During this reporting period the Group Home/Facility were reported as being the following:

Satisfactory Condition

Chairperson Montaña

- **Orange County Children's Foundation – 31 #3, the facility was visited on August 8, 2011.**

During this monitoring period the following Group Homes were reviewed and reported as being in compliance:

Commissioner Bigby

- **Bourne Inc. "San Kofa GH" – 2, #4, the facility was visited on August 8, 2011; and San Gabriel Children's Center "RTI/Homerest" – 37 #4, the facility was visited on August 8, 2011 (Audit Review for Compliance).**

Commissioners Bigby and Hill

- **San Gabriel Children's Center "RTI/Traditional Living 2" – 38 #1, the facility was visited on July 6, 2011, however, it was not inspected, a re-visit was made on July 7, 2011; San Gabriel Children's Center "RTI/Enid" – 38 #2, the facility was visited on July 15, 2011; and Five Acres "Solita Group Home" – 18 #1, the facility was visited on August 5, 2011 (Audit Review for Compliance).**

Commissioners Bigby, Hall and Hill

- **San Gabriel Children's Center "RTI/Traditional Living 2" – 38, #3, the facility was visited on July 5, 2011 (Audit Review for Compliance).**

Commissioners Hall and Moore

- **Cunningham's Group Home – 10, #3, the facility was visited on August 4, 2011; and Pennacle Foundation "Corning" – 32, #4, the facility was visited on July 28, 2011 (Audit Review for Compliance).**

Commissioner Moore noted that Pennacle Foundation "Corning" is in the process of moving; he will visit the facility once they have moved to the new location; and he also requested a copy of the Corrective Action Report for Fleming Group Home.

III. DISCUSSIONS

8. Review Scholarship Program and Awards Reception. (11-3619)

Following discussion, the Commission suggests that next year less is said about the Commission and more is said about the scholarship recipients at the Board of Supervisors presentation which should include having them speak about themselves.

IV. MISCELLANEOUS

Matters Not Posted

9. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (11-3621)

There were no matters presented for a future agenda.

Public Comment

10. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-3622)

There were no members of the public present to address the Commission.

Adjournment

11. Adjournment for the meeting of August 10, 2011. (11-3623)

The August 10, 2011 meeting adjourned at 11:06 a.m.